

# Step Forward to Cure TSC®

## *Frequently Asked Questions*

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### Registration

#### **Does everyone have to register?**

Everyone over the age of 2 has to register for the walk. If you have your children under the age of 18 with you, simply fill in their name under your signature on the registration envelope – that is it, they are ready! Each walker 18 years or older must complete and sign his/her own registration envelope.

#### **Is there a fee to walk, and can I bring friends and family to the walk?**

There is no fee to attend the walk. The walk raises money to support research, family services, advocacy and awareness so any donation you can give or raise, no matter what size, makes a huge impact. As a walker, you are encouraged to ask your friends and family to sponsor your walk efforts. Walkers who raise \$100 or more before the walk, either online or through donations brought to the walk, will earn a t-shirt on walk day. Family and friends are welcome to join the walk!

#### **How can I/my family members earn a walk t-shirt?**

Walkers who raise \$100 or more before the walk, through online donations and/or donations brought to the walk, will earn a t-shirt on walk day. If your minor children are with you on walk day and you have them listed on the registration envelope and have raised at least \$100 per child, they will also receive a walk t-shirt. For example, for a family of four who are all present on walk day, you would need two registration envelopes (one per adult) and on one envelope you may list the minor children under your signature. If you raised at least \$400, each family member would then qualify for a t-shirt.

### Donations

#### **Are donations tax-deductible?**

Your gift is tax deductible to the extent allowed by the law. The TS Alliance is a registered 501(c)3 organization. Our tax ID number is 95-3018799

#### **Who should checks be made payable to?**

All checks should be made payable to the **TS Alliance**.

#### **Donation Acknowledgement (Receipts)**

The TS Alliance provides you with receipts for acknowledging donations \$249 and below. For donations \$250 and up, the TS Alliance will send an acknowledgement letter to the donor within six weeks. All donations are tax-deductible to the fullest extent of the law.

#### **How will my donation to the TS Alliance appear on my credit card statement?**

Depending on the credit card, it might be listed as Firstgiving.

#### **Are there any additional fees in addition to the donation amount?**

There are no transaction fees incurred by the donor. If you want to donate \$100.00 you will be charged \$100.00. If any additional fees are indicated on your credit card statement, please contact Tye Hoffman at (800) 225-6872 so we can work to address this issue with you.

#### **What if my donors don't want to donate online?**

Have your donors mail their donations directly to you so you can bring them with the day of the walk to turn in.

**What if people want to give me cash?**

It is safest and best for record-keeping that you convert all cash received to checks or money orders. If you are able, the safest option is to use a personal check covering (made out to the TS Alliance) in the full amount. If this is not possible, you can also always bring the cash donations to the walk at the registration table.

**Can I continue to collect donations after the walk? Where do I send the checks?**

Absolutely! Please contact Dee Triemer at [dtriemer@tsalliance.org](mailto:dtriemer@tsalliance.org) or 800-225-6872.

**Matching Gifts****I think my company matches. How do I get this started?**

Every company handles its own matching gift program differently. Please contact your company's Human Resources Department for instructions on how to double your fundraising efforts through matching gifts.

If your company is eligible, request a matching gift form from your employer, and send it completed and signed with your donation. We will do the rest. The impact of your gift to our organization may be doubled or possibly tripled!

**Day of Walk****Can I arrive late and still turn in my donations?**

Yes. Please go directly to the registration area when you arrive.

**What happens if it rains on the day of the walk?**

All walks will be held on the date scheduled "rain or shine." Please dress accordingly.

**If I don't pickup my t-shirt at the event, can I get one mailed to me?**

To reduce costs, ensuring that more dollars are directed to finding a cure for TSC, t-shirts will be available on walk day only and not mailed to participants who are unable to attend the event.

**What do I need to bring with me on the day of the walk?**

Please bring all cash, checks and matching donations forms with you on walk day. Registration envelopes will be made available for you at the registration table to fill out and place your donations inside of (if you can, please take all cash you have received and write a personal check made out to the TS Alliance).

**Can I bring my dog to the walk?**

Please contact the chair of your walk. You can find their contact information located on the front of the walk brochure that was mailed to you or at [www.firstgiving.com/tsalliance](http://www.firstgiving.com/tsalliance) where your walk date is posted. Please use your best judgment regarding your pet's ability to handle crowds. Dogs that are uncomfortable with children and crowds should not attend the walk. Please be sensitive to the fact that many of our children are very fearful of animals.

**Questions or Comments?**

For any further questions or concerns, please contact Dee Triemer at [dtriemer@tsalliance.org](mailto:dtriemer@tsalliance.org) or 800-225-6872.

**Thank You for Stepping Forward to Cure TSC!**